REDEARTH CLEANING CO.

SCOPE FORM

Clinics

Cleaning worked to your infection-control procedures

01 Practice details

Practice name

Practice manager

Phone

Email

Site address

Practice type

- [ ] GP
- [ ] Dental
- [ ] Physio or allied health
- [ ] Specialist
- [ ] Imaging or pathology
- [ ] Other:

02 The site

Approx sqm

Consult rooms

Treatment rooms

Waiting areas

Patient toilets

Staff toilets

Staff kitchens

Levels

Floors

- [ ] Vinyl
- [ ] Carpet
- [ ] Tiles
- [ ] Mixed

03 How often and when

Frequency

- [ ] Daily
- [ ] 3 x a week
- [ ] Weekly
- [ ] One-off
- [ ] Not sure yet

Time

- [ ] After hours
- [ ] Before opening
- [ ] Weekends

04 The scope

Tick what you want included

Consult and treatment rooms

- [ ] Benches and desks
- [ ] Treatment beds (outer surfaces)
- [ ] Sinks and taps
- [ ] High-touch points
- [ ] Chairs and armrests
- [ ] Door handles and switches

Reception and waiting

- [ ] Reception counter
- [ ] Waiting room chairs
- [ ] Glass doors and entry

Bathrooms

- [ ] Toilets and basins
- [ ] Mirrors and fixtures
- [ ] Restock your supplies

Floors and general

- [ ] Vacuum carpets
- [ ] Mop hard floors
- [ ] General waste and recycling
- [ ] Staff kitchen

Every so often

- [ ] Carpet steam clean
- [ ] Windows and glass
- [ ] Pressure wash entry or car park

05 Your procedures

- [ ] We’ll send our infection-control procedures
- [ ] Use our approved products list
- [ ] Cleaning log for our accreditation file

> Clinical and sharps waste stay with your licensed contractor. We don’t handle them.

06 Access and timing

- [ ] Keys or swipe card
- [ ] Alarm to set
- [ ] Site induction needed
- [ ] Parking for our team

Preferred start date

Best time for a free walkthrough

07 Notes

Anything else we should know

Send it back and we’ll take it from there

Email it to admin@redearthcleaning.com.au or upload it in the chat at redearthcleaning.com.au.
We’ll reply with a written scope and a fixed price before any work starts. Questions? Call 0447 197 492.